



FALCON'S LAIR COMMUNITY SERVICE ASSOCIATION

P.O. Box 992, Walhalla, SC 29691

www.falconslaircsa.com

INFORMATION FOR DELIVERY OF FALCON'S LAIR COMMUNITY SERVICE ASSOCIATION DOCUMENTS BY E-MAIL

The undersigned hereby certify/certifies that he/she/they/is/are the record owner(s) (if one, or more than one, collectively the "Owner") of the lot(s) identified below located within the Falcon's Lair Community Association (FLCSA). Owner understands that whenever the FLCSA distributes any of the following Association documents (collectively, "Association Documents") to the Association's membership, the Association will send them via electronic transmission to the e-mail address listed below in lieu of personal or mail delivery to Owner's physical address:

- Meeting Notices and Agendas
- Assessment Invoices and Collection Notice
- Association Financial Statements and Summaries
- Operating and Reserve Budget Information
- Reserve Funding Plan, Information and Updates
- Annual Assessment Information and Notice

If no changes, please enter your owner and lot/address information and check this box:

Name of Owner:		Lot #(s) & Mailing Address:
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Signature:		Date:	E-Mail Address:
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Name of Owner:		Lot #(s) & Mailing Address:
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Signature:		Date:	E-Mail Address:
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ANY INFORMATION PROVIDED HEREIN WILL NOT BE DISCLOSED TO THIRD PARTIES.

PLEASE SEE THE INSTRUCTIONS AND FURTHER INFORMATION INCLUDED ON THE NEXT PAGE. THOSE INSTRUCTIONS AND FURTHER INFORMATION ARE SPECIFICALLY INCORPORATED INTO THIS REQUEST.

INSTRUCTIONS AND FURTHER INFORMATION

Where there is more than one record Owner, each Owner should complete and sign this Request

If fewer than all owners of record for each property complete this Request, the Association will deem that to mean that the owner(s) submitting this request has/have the consent of all other record owners that the Association Documents shall be delivered to the e-mail address indicated above in lieu of personal or mail delivery, unless the Association is notified to the contrary in writing.

This document shall be forwarded to the FLCSA members in one of the following ways:

- (i) by mail or personal delivery to the Association Member's mailing address,
- (ii) as an attachment to an e-mail transmitted to the Association Member's e-mail address.
- (iii) Linked for download on the FLCSA website or in an email.

Upon written request to the Association, Owner shall have the right to "hard copies" of any Association Documents that are delivered via-e-mail. A fee may be assessed for printing and mailing.

Per FLCSA or SC state code requirements, certain Association Documents may still need to be mailed first class mail and will be mailed to the primary address kept on file with the Association.

CHANGE OF E-MAIL ADDRESS: Owner is responsible for notifying the Association of any change in e-mail address. Owner may change the e-mail address for delivery of Association Documents by sending a written notice of change of address, signed by the Owner, to the Association. Such notice shall also identify the lot number(s) or address, and be forwarded to the FLCSA in the following manners:

- (i) by mail to the Falcons Lair Community Service Association at P.O. Box 992, Walhalla, SC 29691, or
- (ii) as an attachment to an e-mail transmitted to board@falconslaircsa.com.

AUTOMATIC TERMINATION: This request will automatically terminate, and Association Documents will cease to be transmitted to the FLCSA Member upon receipt by the Association of information from any source deemed reputable by the Association that Owner is no longer the record owner of the lot(s) identified.